



**St. Anne's School**  
ALDERNEY

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**Headteacher: Mr M A Winward**

4 January, 2022

Dear Parents and Carers,

**Re Enhanced measures for spring term**

**School will re-open on Thursday 6 January for all children to include Foundation Class 1 (Pre-school)**

This letter is to inform you of the enhanced measures we have put in place to minimise the spread of Covid 19 which have been taken on the advice of Public Health and Education Services.

Mr Winward wrote to you last week to give you a brief overview but here are some more specifics.

Arriving to school on Thursday 6 January. Please ensure your child is dropped off or is aware that they are meeting their class or year bubble and will be met and escorted to their designated class base.

**Meeting Zones are as follows:**

Class	Nominated area in school for arrival and departure	Timings
<b>Foundation Class 1</b>	Parents drop at The Meadow gate off the side lane. Children ushered straight into classroom unless it is good weather.	8.45am drop off. Pick up at 12.00noon. Parents must drop and go.
<b>Reception Class</b>	Parents drop at The Meadow gate. Children ushered straight into classroom unless it is good weather.	8.25am. Physical distancing is recommended. A 1 metre distance should be used as a guide, particularly between adults.
<b>Yr1&amp;2</b>	Parents drop off at the top of the school drive. Site and Premises / Technician / Librarian staff and/or Teachers/LSAs will be on hand to direct and patrol children on a rota basis.	8.25am. Arrive via school car park down the steps and straight into the outdoor area outside of year 1&2 Classroom. Physical distancing is recommended. A 1 metre distance should be used as a guide, particularly between adults.  NO ACCESS TO SCHOOL CAR PARK FROM 8AM. THIS WILL BE CLOSED OFF FOR H&S REASONS.

<b>Year 3&amp;4</b>	Access via senior cloakrooms entrance.	8.25am. Physical distancing is recommended. A 1 metre distance should be used as a guide, particularly between adults.
<b>Year 5&amp;6</b>	Access via junior entrance.	8.25am. Physical distancing is recommended. A 1 metre distance should be used as a guide, particularly between adults.
<b>Year 7</b>	Access via D&T side door from the school lane into the classroom and then through to the Science Room.	8.45am.
<b>Year 8</b>	Access via school car park, down passed the School Office and in through the School Hall side doors – pupils to walk through main corridor up the steps and round the stair rail to Maths Classroom.	8.45am.
<b>Year 9</b>	Access via school car park, down passed the School Office and hall – go through the wooden gate into the Art courtyard area.	8.45am.
<b>Year 10</b>	Access via school lane (railway track end) across the playground, basketball court, up the steps – go through the rear door to English from the veranda.	8.45am.
<b>Year 11</b>	Access via school lane (railway track end) across the playground & into the Geography hut	8.45am. Year 11s will not need to meet a member of staff as they will go straight to classroom.

### Guidance for Teaching Bases / Breaks / Lunches

Schools should ensure that groups of learners are kept apart within the setting as much as possible. This includes planning for staggered and segregated breaks and lunches where possible and may also include zoning areas of the site for use as social space.

Class	Teaching Base	Staff
<b>Foundation Class 1</b>	Foundation Classroom 1 / Outdoor area (woodland) and The Meadow.	Mrs Carre, Miss Gaudion
<b>Reception Class</b>	Reception Classroom.	Mrs Costello and Miss Phillips.
<b>Yr1&amp;2</b>	Year 1&2 Classroom.	Mrs Dawber and Mrs Gentle.
<b>Yr3&amp;4</b>	Year 3&4 Classroom/ Inspiration Room	Miss Allison and Mrs Brown.
<b>Year 5&amp;6</b>	Year 5&6 Classroom	Mrs Simeone, Miss Pepper
<b>Year 7</b>	Science Room.	Secondary staff.

<b>Year 8</b>	Maths Room.	Secondary staff.
<b>Year 9</b>	Art Room.	Secondary staff.
<b>Year 10</b>	English Room.	Secondary staff.
<b>Year 11</b>	Geography Room	Secondary staff.
<b>SEN/Complex Needs Provision</b>	The Den.	Mr Winnett, Ms Costea and Ms Smith as required / timetabled.
<b>Option Room 1</b>	IT Computing Room.	Secondary staff.
<b>Option Room 2</b>	Food Room.	Secondary staff.
<b>Yr 10 Vocational</b>	Inclusion Room 1	Secondary staff

## Lunches

Class	Nominated area in school for lunch times	Timings
<b>Reception Class</b>	The Meadow.	Eat lunch from 12.25 until 12.55 in Class Room Base and from 12.55 until 1.25 playtime in Zone.
<b>Yr1&amp;2</b>	Upper Field by Sea Shack -	Eat lunch from 12.25 until 12.55 in Class Room Base and from 12.55 until 1.25 playtime in Zone.
<b>Year 3&amp;4</b>	Basket Ball Court.	Eat lunch from 12.25 until 12.55 in Class Room Base and from 12.55 until 1.25 playtime in Zone.
<b>Year 5&amp;6</b>	Playground by the Food Room.	Eat lunch from 12.25 until 12.55 in Class Room Base and from 12.55 until 1.25 playtime in Zone.
<b>Year 7</b>	Upper Field by Sea Shack	Playtime in Zone from 12.25 until 12.55 Class Room Base from 12.55 until 1.25 to eat lunch.
<b>Year 8</b>	Upper Field by Sand Pit	Playtime in Zone from 12.25 until 12.55 Class Room Base from 12.55 until 1.25 to eat lunch.
<b>Year 9</b>	Playground by the Food Room.	Playtime in Zone from 12.25 until 12.55 Class Room Base from 12.55 until 1.25 to eat lunch.
<b>Year 10</b>	Basket Ball Court.	Playtime in Zone from 12.25 until 12.55 Class Room Base from 12.55 until 1.25 to eat lunch.
<b>Year 11</b>	Grassed Area by Music Hut	Playtime in Zone from 12.25 until 12.55 Class Room Base from 12.55 until 1.25 to eat lunch.

## Break Times

Class	Nominated area in school for break / lunch times	Timings
Foundation 1 Class	NA	FREE PLAY – NO TIME SPECIFIED
Reception Class	NA	FREE PLAY – NO TIME SPECIFIED
Group 1: Yr1&2	Upper Field by Sea Shack	10.15am-10.30am.
Year 3&4	Basket Ball Court.	10.15am-10.30am.
Year 5&6	Playground by the Food Room.	10.15am-10.30am.
Year 7	Upper Field by Sea Shack	10.30am-10.45am.
Year 8	Upper Field by Sand Pit	10.30am-10.45am.
Year 9	Playground by the Food Room.	10.30am-10.45am.
Year 10	Basket Ball Court.	10.30am-10.45am.
Year 11	Grassed area by Music Hut	10.30am-10.45am
<b>Toilets</b>	<ul style="list-style-type: none"> <li>• Foundation class 1- Use of their own</li> <li>• Reception class- as above</li> <li>• Year 1 &amp; 2- as above</li> <li>• Year 3 &amp; 4- Porta Loos</li> <li>• Year 5 &amp; 6- Porta Loos</li> <li>• Year 10- All access toilet (next to the Library)</li> <li>• Yr 7 &amp; 8- Junior Toilets</li> <li>• Yr 9 &amp; 11- Senior Toilets</li> </ul> <p>NB- All primary classrooms have additional handwashing facilities</p>	

## Learning Outside the Classroom (LOtC)

Consideration should be given to having lessons outdoors as much as possible, weather permitting. This should be applied not only to physical activities but to other subjects as well. Where children or young people are often likely to be outside, it is important to ensure they all have weather appropriate clothing for the season. Please send in wellies or spare outdoor shoes for all children.

Class	Access to outside teaching space
Foundation 1 Class	✓
Reception Class	✓
Group 1: Yr1&2	✓
Group 2: Yr1&2	Grassed area by the Music Hut.
Year 3&4	Side door to classroom / Basket Ball Court.
Year 5&6	Side door to classroom / Playground by the Food Room.
Year 7	Playground by French Room.
Year 8	Down the fire exit in and around the ramp area.
Year 9	Courtyard to Art Room.
Year 10	Veranda to English Room.
Year 11	Grassed area by Music Hut – to be negotiated with teacher/s.

## Mental Health & Well-Being

Staff will seek to give:

- ✓ opportunities for children and young people to talk about their concerns
- ✓ opportunities for one-to-one conversations with trusted adults where this may be supportive
- ✓ some refocused lessons on relevant topics, for example, mental wellbeing or staying safe
- ✓ other enriching developmental activities

## Equipment

Children and young people **are encouraged** to bring in their own equipment wherever possible, including pens and pencils. For primary classes (**only**) we can provide individual sets of equipment for learners who may not have their own resources available.

## Homework

Homework and reading books will operate as per usual.

## FAQ's:

### Facemasks

Face coverings must be worn by staff and Year 7-13 and at the College of Further Education in areas where physical distancing between is not possible (for example, when moving around in corridors and communal areas). Masks are also strongly recommended (but not mandatory) in secondary and post-16 classrooms and teaching spaces where distancing is not possible. Where staff and students wear face coverings during lessons, breaks should be built into the day so that students and staff are not wearing masks for extended periods and can take them off safely

In primary schools face coverings must be worn in situations indoors where physical distancing between **adults** in settings is not possible. Primary school students who are able to tolerate wearing a face covering and want to, should be supported to do so

PLEASE SUPPORT THESE MEASURES WHERE NECESSARY BY SENDING YOUR CHILD TO SCHOOL WITH A FACE COVERING

## School Transport

Wherever possible journeys to school should support and enhance **active travel** choices. Children, young people and staff should be encouraged to cycle, walk or travel by car if at all possible. Learners travelling to school should avoid the use of public transport wherever possible – this includes school buses. Bus travel will operate for those children who cannot get to school any other way. Ventilation on buses will be prioritised by providers.

## Extra-curricular Clubs & Activities

There will be no extracurricular clubs and activities running for the time being.

## Testing

Public Health have requested that all children and young people over the age of 12 months undertake a lateral flow test on the first three mornings that they are back in an education setting following the Christmas break.

Additionally, advice has been issued to parents that they may wish to consider an LFT on the morning before they return to an education setting. This back to school testing programme is also supported by an ongoing surveillance programme with all staff, primary school, secondary school, and post 16 students being asked to undertake a daily lateral flow on Tuesdays and Thursdays. **In Alderney**, LFTs are available from the Welcome Team at the Harbour on

Monday-Friday from 9:00am - 10:30am and 1:30pm - 2:30pm and from the Charity Shop in town. School will also receive a delivery of LFTs when term begins

### **The Music Service**

All lessons will continue as normal with staff visiting schools as they normally do and following guidance on distancing, ventilation and face masks.

### **PE & Uniform**

All PE lessons will continue as normal with staff following guidance on good ventilation and distancing to minimise contact between pupils. Pupils will be required to wear school uniform to school however in these winter months we will permit students to wear jumpers / PE hoodies / coats during lessons. For Secondary pupils, on the days where they are timetabled for PE, they can attend school in their PE kits.

Finally, whilst we recognise this type of learning and changes to routine are not ideal we would ask for your support in encouraging your son/daughter to assist members of staff at this time in managing the enhanced measures required to keep children, young people and staff safe. Please also note that we are currently impacted by reduced staffing levels due to the current rise in cases on our island and would ask that you bear with us with any queries you may have over the coming days and we will aim to get back to you as quickly as possible.

Yours sincerely,



Mrs Wendy Wilson  
**Deputy Headteacher**









