

# St. Anne's School Prospectus

Academic Year 2022 to 2023



"Inspired to learn... Supported to succeed"



St. Anne's School  
ALDERNEY

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# Headteacher's Welcome

## Autumn 2022

Dear Parents,

I am delighted to have commenced my headship at St. Anne's School this term and along with the staff team, I have already begun working hard to capitalise on the strengths of our school as well as building an even brighter future for our learners.

We are a very happy school with a real sense of community. Staff, parents and wider community members all strive to ensure that our children receive the very best education in a warm, safe and engaging learning environment. We make the most of our school setting, taking full advantage of our outdoor space and the opportunities for learning outside of the classroom. The size of the school (currently 142 Pupils on roll) ensures that the high expectations of all of our pupils can be realised. It allows us to provide individual attention to pupils and encourages good relationships right across our All-through school (4-16yrs).

We are justly proud of our school, our pupils and their achievements. At St. Anne's our standards of discipline are high and the children wear their uniform with pride. We have bright and well-equipped teaching rooms in all parts of the school. We have good links between home and school and are aiming to further strengthen this as we know that this partnership is essential to enable difficulties to be shared, problems resolved and success celebrated. We also value your contribution in supporting your child with work at home, a role which is vital to maximise the level of progress which can be achieved.

The atmosphere we aim to create at St. Anne's School is one of a large family where every member of the school is valued and feels a sense of belonging. We have cheerful, highly motivated and well qualified teaching and ancillary staff and it is a place where the culture of learning is at the heart of everything we do; a place where both adults and children alike make every effort to acquire new skills and knowledge every day.

We are confident that St. Anne's provides a good education for its pupils and we and Guernsey's Education Service feel sure that your child will be happy, challenged and provided with the opportunity to develop into a well-rounded and responsible adult. We look forward to working in partnership with you over the next few years and hope that together we will provide an excellent foundation for your child's future successes.

Mrs Wendy J Wilson  
**Headteacher**

# History of the School



## A short history of St. Anne's School, Alderney

The first school was founded in 1790. It was a gift to the Island from Jean Le Mesurier, who also invested a sum of money to pay for the running expenses. The school continued in its original buildings until the island was evacuated in 1940 which remained under occupation for 5 years.

After the war, the Islanders returned and it was decided by the States of Alderney and the States of Guernsey to preserve St Anne's as an 'all-age' school catering for children from 4-16. The school was re-established in its original building which now houses the Island Museum.

In 1968 the new school was built and the children moved into the school in 1969. The school had become the only Island school after an agreement was made with the Roman Catholic Church whereby Catholic Instruction is taught to all Catholics. In return the Roman Catholic community agreed not to establish a separate school.

The school retains its unique status as an all-age school in full Local Authority Control. It is now administered by the States of Guernsey Education Council. The buildings, which enjoy superb views across Braye beach and Fort Albert, have been considerably extended and modernised over the past 30 years to cater for the growing demands of educating the Island's children.



### **Photos: Braye Bay**

*Above: Braye Harbour at sunset;*

*Below left: Braye Common with Fort Albert in the background;*

*Below right: Braye Beach and Douglas Quay*





# Vision and Values

## Core Beliefs

We believe that St. Anne's School's small size offers enormous opportunities for our pupils and staff. Our guiding principles derive from our belief in the value of this size as a positive benefit for the pupils, staff, parents and community of Alderney.

Our Vision is to BRING EQUALITY OF EDUCATIONAL EXPERIENCE TO EVERY PUPIL IN ORDER TO MAXIMISE OUTCOMES FOR ALL.

To ensure our pupils are 'Inspired to Learn, Supported to Succeed', we encourage them to:

- Develop an inquiring mind and a love of learning
- Use their imagination and be creative in solving problems
- Show respect, self-discipline and self-awareness
- Work effectively on their own and with others
- Develop a portfolio of skills
- Have high expectations of themselves
- Show courage and perseverance when facing challenge

## Intentions

In this unique school, the particular opportunities which we continue to foster are:

### For the pupil:

- Providing emotional security in a safe environment
- Monitoring individual academic and social progress closely
- Enabling all children to reach their full potential and to be motivated to continue to improve on their own performance in pursuit of quality
- Developing and supporting aspirations for ever-higher standards in all fields
- Recognising, rewarding and developing the talents and abilities of every individual child
- Encouraging and rewarding hard work
- Ensuring a rigorous approach to raising achievement
- Developing values of self-discipline, self-esteem, fairness, respect, courtesy and honesty
- Equipping children for adulthood and for lifelong learning by preparing for the world that will be met on leaving St. Anne's School
- Ensuring social development based on the confidence which comes from being valued as part of the school community



## Vision and Values

### **For the school:**

- Creating a caring, welcoming and safe place where adults and children can work effectively together
- Providing a curriculum which is broad, balanced, meaningful and coherent and which addresses the needs of the Island's children
- Valuing and respecting everyone's contribution
- Respecting difference by helping children to learn to feel social concern, care and respect for the feelings needs and beliefs of others as well as their own
- Promoting collaboration
- Developing good communication among all individuals and sections of the school
- Nurturing pride in the school among all its members
- Maintaining and developing external visits, visits to the school and the use of technology to broaden horizons and overcome the difficulties of geographical isolation

### **For the community:**

- Developing and safeguarding good relationships and communication between school and parents
- Encouraging parents to share in their child's learning both socially and academically
- Developing and maintaining close connections with the wider community on the Island
- Using all means of public relations to communicate the values we hold and the successes we celebrate

# Staff List

## Teaching Staff

Mrs. W Wilson	Headteacher
Ms. D Dix	Deputy Headteacher
Mrs. G Costello	Reception Teacher, EYFS, Pre- School FS1
Miss C Varley	Year 1 and Year 2 Teacher
/ Mrs. A Gilyead	
Miss. J Allison	Year 3 and Year 4 Teacher, Primary Literacy Coordinator
Mrs. M Simeone	Year 5 and Year 6 Teacher
/Ms. A Morgan	
Mr. I Buxton (Supply)	Maths Teacher, Tutor Group C Teacher
Ms. I Brooke	Science Teacher, DofE Coordinator
Mr. C Kemp	Art and Graphics Teacher, Tutor Group B Teacher
	Modern Foreign Languages/ Music Teacher, Year 11 Tutor
Miss. P Smith	English Teacher, Tutor Group A Teacher
Ms. K Smith	SENCo, Inclusion Lead / Designated Safeguarding Lead
Mr. A Winnett	Complex Needs Teacher
Mr D Matthews Supply)	Computing Science
Mr. P Franks (Supply)	Geography, History Teacher, RE and PSHCE
Mr. R Willey (Supply)	PE Teacher
Mrs. L Gillingham	Literacy Intervention Teacher
Mr. N Burton	Music Teacher – The Music Service
Miss. E Costea	Cover Supervisor
Mrs. A Etheredge	Sea Swimming Coordinator

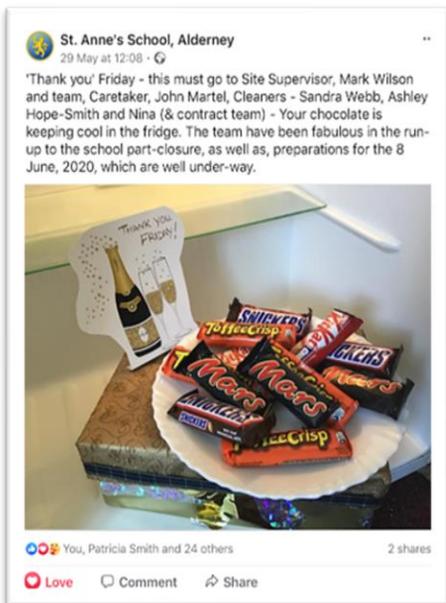
## Non-teaching staff

Miss. H Phillips	Reception LSA
Mrs. R Gentle	Complex Needs LSA
Miss E Coles	Infants LSA
Miss. S Gaudion	Infants LSA
Mrs. L Brown	Junior LSA
Miss S Pepper	Junior LSA
Mrs. S Jenkins	Senior LSA/ MHWB coordinator
Miss E Cameron	Primary/Secondary LSA
Mrs. E Odoli	Librarian
Mr. M Brown	IT/Science Technician
Ms. S Ollivier	Administration Assistant, Finance Officer

# Staff List

Miss. S Parrilla  
Mr. M Wilson  
Mr. J Martel  
Mrs. S Webb  
Mr. A Hope-Smith  
Mrs. A Collins

Administration Officer, Exams Officer  
Site Manager, Fire Marshall  
Caretaker, Cleaner, Fire Marshall  
Cleaner  
Cleaner  
PPA Cover Teacher





# Organisation

The school has approximately 142 children and 20 teachers. The children are grouped in 9 academic year groups with an average of just under 13 per class. Children enter the school in September following their 4<sup>th</sup> birthday and spend three years in the Infant department. The next four years are in the Junior department until they are 11 when they move into the Senior Department.

In the Infants and Juniors the children are class based and the first point of contact should be the class teacher. In the Seniors, the person with the responsibility for pastoral care is the Group Tutor or Form Tutor. The Headteacher or Deputy Headteacher may also be contacted.

When children start school they are assigned to one of three houses – Ortac (green), Casquets (red) or Burhou (blue). These houses are the focus of many school activities and provide a coherence and sense of belonging to the whole school from 4-16. During the week the children collect house points for good work and these are collated for celebration assemblies. Weekly and cumulative totals are announced which drive the Island boat race which is displayed at the back of the Hall.

Moving on – the school has excellent links with the FE College in Guernsey and also with the Grammar School. It is to one of these that many pupils transfer at 16 to continue their education.

## The School Day

### Whole school:

08:30 – 08:50 Registration, Assembly, TutorTime

### Break and finishing times:

Preschool – Foundation 1 class can arrive from 8.30am.

9.00am – 12.00am Monday – Friday (15 Hours free provided)

Infants: (R, Y1-2)	10:30 – 10:45	Break
	12:20 – 13:25	Lunch
	14:50	Finish
Juniors: (Y3-6)	10:30 – 10:45	Break
	12:25 – 13:25	Lunch
	14:50	Finish
Seniors: (Y7-11)	10:30 – 10:45	Break
	12:25 – 13:25	Lunch
	15:05	Finish



The remainder of the day is divided into 6 periods.

Children are asked to arrive no more than 10 minutes before morning or afternoon school for safety and supervision reasons.



## Term Dates 22-23

### Autumn Term

Tuesday 6<sup>th</sup> September  
Thursday 8<sup>th</sup> September  
Monday 24<sup>th</sup> to Friday 28<sup>th</sup> October  
Thursday 15<sup>th</sup> December  
Tuesday 21<sup>st</sup> December

### Spring Term

Tuesday 3<sup>rd</sup> January  
Wednesday 4<sup>th</sup> January  
Monday 20<sup>th</sup> to Friday 24<sup>th</sup> February  
Thursday 6<sup>th</sup> April

### Summer Term

Monday 24<sup>th</sup> April  
Tuesday 25<sup>th</sup> April  
Monday 1<sup>st</sup> May  
Monday 8<sup>th</sup> May  
Monday 29<sup>th</sup> May to Friday 2<sup>nd</sup> June  
Friday 21<sup>st</sup> July



School Year

Term Starts (Staff)  
Term Starts (Pupils)  
Half Term  
Homecoming Day  
Term Ends at 12:25pm

Term Starts (Staff)  
Term Starts (Pupils)  
Half Term  
Term Ends at 12:25pm

Term Starts (Staff)  
Term Starts (Pupils)  
May Day Bank Holiday  
Public Holiday - King's Coronation  
Half Term  
Term Ends at 12:25pm





# Discipline/Conduct/ A Special Atmosphere

## Discipline

We believe that high standards of behaviour should be encouraged and expected at all times. As St. Anne's School is small enough for all pupils to be known to all members of staff, discipline problems can be resolved quickly and in accordance with our Engagement Policy.

## Positive Behaviour Code

We have a behaviour policy at St. Anne's School and believe that if it is followed by all, in and out of school, life will be pleasant for everyone. The main ethos is:

**'WE WILL BEHAVE WITH COURTESY AND  
CONSIDERATION FOR OTHERS AT ALL TIMES'**

## Behaviour Code - Our School Rules at St. Anne's

As a school community we all agree to:

- work to the best of our ability and not disturb the learning of others.
- work within the guidelines set in each subject.
- listen carefully, without calling out, when others are talking and to respect their right to express their views and opinions.
- show respect to others by not name calling, hitting, or bullying in any way.
- look after property belonging to ourselves, others and the school and to take care of our environment.

## A Special Atmosphere

Visitors to our school sense something different. They focus first on the uniform, or the politeness of the pupils, but eventually realize that it is the way our pupils enjoy their school experience that makes the difference. Within our school, we have three smaller communities, Infants, Juniors and Seniors. The curriculum is divided into four sections known as key stages.



# What do pupils learn? Infants

## Foundation and Key Stage 1

This includes the Reception class (Foundation Stage), Year 1 and Year 2 (Key Stage 1) pupils. The children in the Infants initially learn in a fully integrated way where structured play activities run alongside early reading and writing skills, maths and a whole variety of social and physical development.

By the age of 5 this becomes a full curriculum entitlement of:

- English
- Maths
- Science
- Geography
- Technology
- P.E.
- R.E.
- French
- Art
- Music
- History



# What do pupils learn? Juniors

## Key Stage 2

This includes Years 3, 4, 5 and 6. Children continue with the full curriculum. The children begin to be introduced to specialist teachers and use specialist rooms for some subjects. Sex education is also introduced from Year 5 (9 year olds). Please follow this link for more information about Guernsey Education Services **Big Picture Curriculum** <https://www.gov.gg/curriculum>

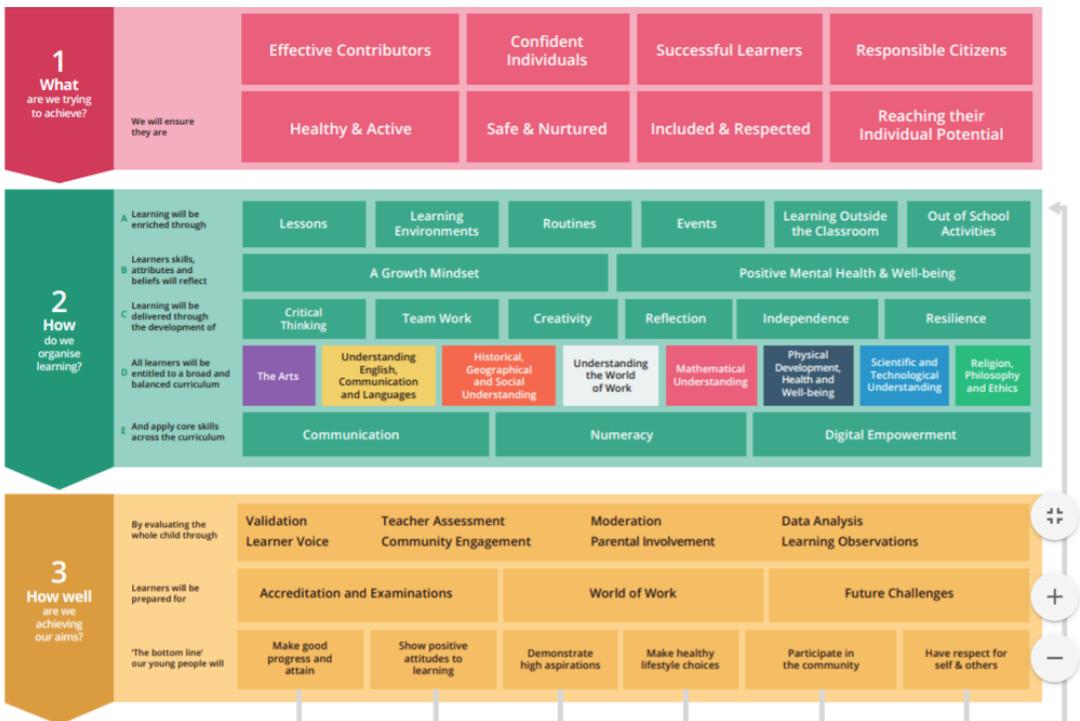
**A** These are areas that enrich the learning for the children

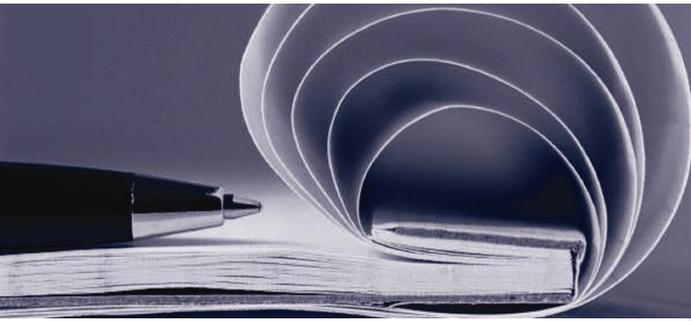
**B** These are skills to help children cope with the normal pressures and changes of life, have a sense of purpose, work productively and make contributions to the community in which they live

**C** These are vital skills that need to be taught so that children will use them to develop in all aspects of their lives

**D** Subject areas

**E** These core skills underpin all aspects of the curriculum





# What do pupils learn? Seniors

## Key Stages 3 and 4

Pupils continue to follow the Big Picture Curriculum at Key Stage 3 which includes Years 7, 8 and 9. Key Stage 4 includes Year 10 and 11. At this point pupils follow the National Curriculum for exam subjects and have access to elements of the Big Picture curriculum (see previous page). This provision at Secondary level provides a broad and balanced programme of study in which St. Anne's builds on and extends the work done in the Juniors. Adding other subjects develops increased understanding and new, holistic enrichment skills.

**Key Stage 3** pupils follow courses in:

- English
- Maths
- Science
- Geography
- History
- French
- Computing
- Design Technology
- P.E.
- Personal, Social and Health Education (PSHE)
- Drama
- Art
- Food Technology

Some careers advice is also introduced in Year 9 (13 year olds).

**Key Stage 4** in Years 10 and 11 examination courses begin and these run alongside vocational options. All pupils follow courses in:

- English
- Maths
- Science
- PSHE
- P.E.
- Careers
- R.E.
- History or Geography
- French

In addition, option subjects are chosen from:

- P.E.
- Computing
- Science
- Fine Art
- Photography
- Music
- Vocational choices

The range of options is determined by demand and by staffing and timetabling restrictions. During Year 11 pupils all undertake some work experience. Also in Year 11, some pupils might follow a more work-related curriculum.



# Homework

## A Crucial Part of Children's Learning

Homework is regarded as a crucial part of children's learning and is, therefore, a compulsory element of our education provision. It begins as a sharing time in the Infants – e.g. early reading books – and develops through the more formal stage in the Juniors – e.g. spelling test preparation, research tasks.

At Senior level homework is timetabled to cover work done outside the school day. It is a largely unsupervised extension of the activities that take place in school. Senior pupils record all homework in their homework diaries which are checked and signed each week by both teacher and parent.

The amount of homework set each night will increase from about 1 hour at Year 7 to 2½ hours at Year 11.

It is not our intention to overload any pupil with homework or to prevent the sensible pursuit of leisure activities.

## What is the value of homework?

1. It allows pupils to take responsibility for their own learning.
2. It encourages the practice of independent study.
3. It develops perseverance and self-discipline.
4. It allows pupils to practise and develop skills learned in the classroom.
5. It allows pupils to cover more ground.
6. It encourages parents to take an active interest in their child's work.
7. It opens up areas of study and allows pupils to make use of materials and information that are not accessible in the classroom.
- 8.

## How can parents help?

1. By checking presentation, spelling and handwriting.
2. By testing what has been set to be learned, listening to children read and asking them to explain what they have been studying.
3. By providing uninterrupted time and a quiet room for work.
4. By giving homework a higher priority than watching TV, playing on devices or going out.
5. By knowing your child's weekly and daily timetable. Keep a copy at home!
6. By checking on books and equipment brought home, and seeing that they are used properly and returned
7. By checking and signing the homework diary weekly. Please add comments if you wish.



## Additional Information

### **Special Educational Needs**

The school caters for children of all abilities and if children are in need of extra support due to special educational needs they get this through our Inclusion Lead. This is available to children of all ages and integrates into their daily timetable to provide support where and when they need it most.

### **Additional Activities/ Enrichment**

These vary in nature and are for Infants, Juniors and Seniors. They take place during some lunchtimes and after school. They run as clubs and some current examples are Infant Design and Technology, Junior Tag Rugby, and Junior Choir, 5 aside football and Revision/ Catch-up clubs.

### **School Grounds**

The school grounds are made available for children to use in school hours. It should be emphasised that children are expected to treat them and all school equipment with respect.

### **Money and Valuables**

The school cannot be liable for any losses, and so money or valuable property should not generally be brought into school. Where this cannot be avoided, money and valuables should be handed to a teacher for safe keeping and should never be left in coats or bags. All seniors are offered a locker and a £5 returnable key deposit is required for this. Children changing for P.E. or games should leave watches with the teacher and collect them afterwards.

### **Jewellery**

Other than a watch, pupils may not wear jewellery nor should they wear make-up or nail varnish. Pupils with pierced ears may wear ONE pair of plain studs only (during PE and other activities pupils will need to remove piercings). There are to be no facial piercings.

### **Equipment Needed**

All necessary equipment is provided by the school, but we do expect all children to bring with them the basic essentials to include blue or black pens, pencil, rubber, ruler, coloured pencils, sharpener and a calculator.



# School Uniform

## School Dress Requirements

All children in school wear uniform and parents are tremendous in their support and co-operation. Particular items of uniform may be bought from in Sew Much Fun in Victoria Street as they include the school logo. Please note that hairstyles should be 'conventional' and hair colour should be of a natural hue.

### Seniors:

- black school blazer (only available from Sew Much Fun)
- black school tie (only available from Sew Much Fun)
- plain white cotton shirt
- black sweatshirt (only available from Sew Much Fun)
- black or grey skirt (**knee length**) or trousers (**not skinny/stretch fit**)
- black shoes. Flat 'sensible' shoes are appropriate for safety reasons. **Trainers are not acceptable as school footwear.**
- black socks or tights. White socks can be worn with skirts.



### Juniors:

- white polo shirt
- school sweatshirt / cardigan in 'Alderney' blue with gold logo (only available from Sew Much Fun)
- black or grey skirt (**knee length**) or trousers (**not skinny/stretch fit**)
- black socks or tights
- white socks may be worn with a skirt/dress.
- black shoes. Flat 'sensible' shoes are appropriate for safety reasons. **Trainers are not acceptable as school footwear In the summer girls may opt to wear Alderney blue gingham dresses.**



### Infants:

- white polo shirt.
- school sweatshirt / cardigan in 'Alderney' blue with gold logo (only available from Sew Much Fun)
- black or grey skirt, dress or trousers.
- black shoes. Flat 'sensible' shoes are appropriate for safety reasons. **Trainers are not acceptable as school footwear.**
- black or grey socks or tights.
- white socks may be worn with skirt/dress.
- **In the summer** girls may opt to wear Alderney blue gingham dresses.

# PE Kit



## School Dress Requirements – P.E. Clothing

### Infants (EYFS-Yr2):

- coloured t-shirt and shorts – t-shirt in house colours, blue shorts
- white socks
- trainers or plimsolls
- optional for Juniors – **plain** navy-blue tracksuit bottoms (no white stripes) and **plain** P.E. navy sweatshirt for cold weather/outdoors.
- P.E. bag and swimming bag.

### Junior & Seniors (Yr 3-11):

- In 2017-8 we introduced our new PE kit for St. Anne's to bring our school in line with the other schools in the Bailiwick. It provides a fresh focus for sports at our school and promotes the importance of sport for a healthy lifestyle. Please see the attached letter for how to order PE kit.
- Polo Shirt – embroidered
- Rugby Shirt
- Shorts or Skort
- $\frac{3}{4}$  black leggings
- $\frac{1}{4}$  zip hoodie – embroidered
- Pro-Star socks in navy/gold colour

Samples of this kit will be available to view at Year 7 Transition evening.



## Illness

If children are unwell they should be kept at home and school notified on the **first** day of absence giving detail of their illness please. (Please follow **current Covid 19 guidance** [see [Gov.gg website](https://www.gov.uk/government/coronavirus-covid-19)] for schools if your child is displaying any of the symptoms). The absence will then be recorded as an authorised medical absence, for register purposes. We would ask that parents keep the school informed of a child's medical progress every day, please. If a child becomes unwell at school it is vital that we are able to contact parents or friends who are able to collect their children as we are unable to provide for them comfortably at school.

## School Nursing Service

The School Nurse is available for help and advice on health issues for all students, parents and teachers. A health review is offered to Year 7 students and further checks such as vision, hearing and weight are available on request throughout the secondary school years. The School Nurse holds a confidential 'Drop-in clinic' each week and will see students on their own. The teenage immunisation booster is now given in school by the School Nurses and will be given in Year 9. Parents will be notified when this will be. The School Nurse can be contacted at Lukis House on telephone number 725241 or via school.

## Appointments

Children will be given permission to leave school for dental or medical appointments. Please advise the class/form teacher in writing. A note in the school diary is fine.

**Do I need to keep my child off school?** 

<b>Chicken Pox</b> Until all spots have crusted over	<b>Conjunctivitis</b> No need to stay off but school should be informed	<b>Diarrhoea &amp; Vomiting</b> 48 hours from last episode	<b>Glandular Fever</b> No need to stay off but school should be informed	<b>Hand, foot &amp; mouth</b> No need to stay off but school should be informed	<b>Impetigo</b> Until lesions are crusted & healed or 48 Hours after commencing antibiotics
<b>Measles or German measles</b> 4 days from onset of rash	<b>Mumps</b> 5 days after swelling begins	<b>Scabies</b> Until after 1 <sup>st</sup> treatment	<b>Scarlet Fever</b> 24 hours after antibiotics start	<b>Slapped Cheek</b> No need to stay off but school should be informed	<b>Whooping Cough</b> 48 hours after antibiotics start
<b>Flu</b> Until recovered	<b>Head Lice</b> No need to stay off but school should be informed	<b>Threadworms</b> No need to stay off but school should be informed	<b>Tonsillitis</b> No need to stay off but school should be informed		



- 
- Assessment and Reporting
  - Open Door Policy

## Assessment and Reporting

- Progress in all subjects is regularly monitored and assessed.
- From Year 7 onwards parents receive full reports showing progress in all subjects.
- In Year 11 children sit full GCSE examinations. Some subjects also have course work elements and modular tests throughout Years 10 and 11.

### Autumn Term

Parents are invited to a 'meet the teacher' evening to be introduced to any new teachers their child may have and also to hear about the planned programs of study for the year. This is an open forum where teachers are always happy to address any questions or concerns from parents.

### Spring Term

Individual parents' evening sessions are held for parents to talk specifically with their child's teachers about progress and levels of achievement. Any particular queries or concerns should be discussed.

### Spring/ Summer Term

Parents receive an annual report on their child's progress covering all aspects of the curriculum and containing test results where appropriate.

## Open-Door Policy

No matter how trivial an issue may seem it is always worth dealing with before it grows into something bigger. It is for this reason that we have an Open-Door Policy and are happy to meet with any parent throughout the year. If you wish to speak with a class/form teacher please call in or telephone to arrange a convenient time.

If you would rather speak with the Headteacher or Deputy Head Teacher we are always happy to see you and will do so immediately if the situation is most urgent.

The School/Home partnership is vital and good communications are the key to making it successful.

## Holidays

The Education Council is responsible for providing education for children between 5 and 16. It is the responsibility of the parents to ensure that their children receive full time education. Wherever possible, absence, including family holidays, during term time should be avoided. However, should this be unavoidable, please inform the Headteacher in writing.

## Lateness

Punctuality is important for efficiency and also for developing good habits in our children. It is considered discourteous to arrive late to lessons. If a child is frequently late they may be expected to make up the time.



## Contact us

**STATES OF GUERNSEY**  
Committee for Education, Sport & Culture  
Sir Charles Frossard House  
St Peter Port  
Guernsey  
GY1 1FH

**Tel:** 01481 224000

**Fax:** 01481 714475

**Director of Education: Nick Hynes**



**St. Anne's School**  
ALDERNEY

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**E-Mail:** [office@alderney.sch.gg](mailto:office@alderney.sch.gg)

**Website:** [www.alderney.sch.gg](http://www.alderney.sch.gg)

**HEADTEACHER: Wendy Wilson**

Follow us:



**SCHOOL MANAGEMENT COMMITTEE:**

Mrs. J Corder (President's Representative) – Chair  
Mrs. J Eggleston (Chamber of Commerce) – Vice Chair  
Deputy A Cameron (Education)  
Mrs. B Chapman (PTA Chair)  
Rev. T Fowler (Church representative)