



St. Anne's School
ALDERNEY

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Headteacher: Mrs W Wilson

12 June, 2023

Dear Parents and Pupils

Re GCSE Examination Results

Firstly, to our Year 11 leavers; on behalf of the staff at St. Anne's School, we would like to thank you for your hard work during the past academic year.

We would like to welcome you all to Results Day on **Thursday 24 August at 10am** in the school hall, where Mrs Wilson and Miss Parrilla will be giving you your envelopes.

Please note results **cannot** be given out over the phone or by email, and can only be collected by the student or a person authorised by them. Therefore, if your son/daughter is unable to collect their own results, an alternative person can be nominated by them.

This must be in writing, by prior arrangement, before school breaks up for the summer in readiness for results day.

There are two ways to do this:

- A letter of authorisation to the school signed by the student concerned for the attention of Miss Sophie Parrilla clearly stating who can collect their results (please see permission form attached).
- Via email with Exam Results as the subject sent to Miss Parrilla at sophie.parrilla@alderney.sch.gg from the student's own email address and clearly stating who will be collecting their results.

Please note that we are **unable** to accept emails or letters from parents and we cannot give out results on the day to anyone other than the student unless a letter or email (from the pupil) has been received into school prior to Results Day.

Certificates

Certificates for qualifications will be available at the Awards Ceremony later on in the year. We will let pupils know details next term.

Appeals

If you, as a student, wish to make an appeal, please contact us via sophie.parrilla@alderney.sch.gg and headteacher@alderney.sch.gg and we will inform you of the process and the next steps, fees will be covered by pupils.

It is important that you are aware that the outcome of any appeal may make the mark lower, higher than or stay the same as that originally awarded and there are costs involved with the appeals process.

Finally, we would like to wish you all a happy, relaxed and safe summer and would like to wish all of our Year 11 pupils every success in the future.

We look forward to seeing you all on results day.

Yours sincerely,
Wendy Wilson



Headteacher